

FOBS Meeting Friday 26th November 2021



Present: L Batey, Ni Buttigieg, C Thomas, L Freestone, S Eite, S Gimbert, J Fraser

Apologies: S Spencer, K Banos, P Quayle, A Dykes, R Meades

Agenda Item	Notes	Actions
Welcome and apologies	NB thanked everyone for joining virtually and acknowledged the apologies	
Review of minutes of last meeting	To be covered off as we step through readiness for the key upcoming events this term	
Readiness for upcoming events	<p>L Batey confirmed that in light of recent COVID developments and the current situation in school he was working with the Health Protection Team on risk assessments for the upcoming events and that may result in a slight change to some of the arrangements, so we need to remain flexible.</p> <p>a. Curriculum information workshop (25 Nov 2pm – 3pm) Provisions of refreshments</p> <p>b. KS2 Christmas disco (30 Nov 3:30pm – 5:15pm) Provision of refreshments (sandwiches, crisps, biscuits and drinks) c136 children LB confirmed that the event had been postponed, new proposed date Tues 18 January 3:30pm – 5:15pm Support to be agreed at next meeting, NB will let the FOBS committee know the new date so volunteers could check their diaries. Disco to be rebooked and costs confirmed</p> <p>Mrs Holmes to confirm dietary requirements to support with planning food</p> <p>c. Bi-annual Christmas fair (1 Dec 5:00pm – 7:00pm) LB confirmed this event will be held outdoors, will be organised in to a one-way system for ease of navigation around the stalls. A letter will be issued to the school family on Monday 29 November to confirm arrangements. If the weather looks really bad there is a risk that the event may be cancelled as it would not be appropriate to hold indoors</p> <p>Raffle tickets will be sold at the Fayre however they will be drawn after the event, with winners being notified of their prize the next day. No longer requirement to serve refreshments to avoid parents congregating Selling raffle ticket, guess the Teddy bear and clear up Nicola, Jodie and Sarah E support at the event arrive at school around 4:30pm to set up</p> <p>d. Reception Christmas Assembly (3 Dec 9:30 – 10:30) LB confirmed there was no longer a requirement to serve refreshments and sell photos but raffle prizes will still be happening</p>	<p>Confirmed cancelled in person no action required</p> <p>Confirmed postponed no immediate action</p> <p>NB</p> <p>LB</p> <p>LB</p> <p>LB</p> <p>NB, JF and SE</p>

	<p>Sarah E, Rebecca, Annalise and Nicola to support although we probably only need 2 people to minimise unnecessary numbers so could stand down some volunteers</p> <p>e. KS1 Nativity (9 Dec 2pm – 3:15pm & 10 Dec 9:30 – 10:30) LB confirmed there was no longer a requirement to serve refreshments, but raffle prizes will still be happening 9th Annalise, Sarah E, and Rebecca to support at the event 10th Nicola, Kate and Jodie to support at the event Note we probably only need 2 people so could stand down a volunteer at each event</p> <p>f. Christmas Party Day/Pantomime (15 Dec) NB confirmed Christmas crackers purchased and in school and thanked Claire T. £20 for each teacher to support with class party games Pantomime to be funded by FOBS</p> <p>g. KS1 Christmas presents NB confirmed Christmas crackers purchased and in school and thanked Claire T.</p> <p>h. Carole singing in the village LB confirmed they are planning to hold the event on 6 December. Take a route around the village arriving back at school around 5:45pm. Nicola and Sarah E offered to support the event</p> <p>Support with refreshments – hot chocolate and shortbread, arrive to set up around 5:30pm</p> <p>LB confirmed there had been plenty of wrapping paper donated and thanked FOBS</p>	<p>NB to confirm with the group who will be supporting</p> <p>NB to confirm with the group who will be supporting</p> <p>NB to confirm with KB how this will be organised and arrange reimbursement for pantomime</p> <p>NB to confirm with FOBS who will support the event</p>
4. Planning for fund raising activities to supported in 2022	Some great ideas have been shared but NB confirmed that due to limited attendance at the meeting, this would be discussed in more detailed at the next session in January	
AOB	LB confirmed the school are happy to accommodate the next meeting on Friday 14 January-2.00pm	
End of Meeting	N Buttigieg drew the meeting to a close. Thanked everyone who joined.	