

FOBS minutes 22/01/2016

Present: KB, KP, LB, KG, MJ, RM, NR, KK, CT, PH

Apologies: DP, NL, LB

Agenda Item	Notes	Actions
Welcome to new parents	There were no new parents present at the meeting.	
Minutes from previous meeting	There were no matters arising from these	
Review of current committee	Since the resignation of JC as chair the position has remained unfilled. MJ as vice chair is unable to step into the role due to personal & work commitments. None of the other committee members are able to either. It was agreed that we will continue as we are but with additional support from KG, CT & KK. Also as vice chair, MJ is to delegate tasks and KB can type up agendas etc.	
Treasurers Report	The balance now stands at £7779.67. We have paid for the PTA subscription. Also the lottery licence is due to be paid which is approximately £40. Cordial from the Christmas fair is still to be paid. Going forward the school has a new photocopier which can print good quality photos so that will reduce outgoings and increase profits when the school nativity photos are done.	KK to chase up the invoice for cordial
FOBS newsletter	A newsletter will be drafted with information regarding events over Christmas and the monies raised. Also to cover information regarding the library and microphone purchase etc. A newsletter can then go out after every term. Also LB will incorporate into the weekly newsletter a 'FOBS box'	KB, KG, MJ to do newsletter
FOBS recruitment	KG has drafted a script explaining what FOBS is and how to get involved. It was also suggested that we do a 'wanted' style poster (Lord Kitchener) to try to attract new members. We agreed that it was a good idea for some existing FOBS members to do a personal statement as to what they get out of it.	KB, KG, MJ to look into poster KP, KG, CT to do personal statement
School library update	LB confirmed that they are still collating designs. A cost of around £13000 has been quoted. LB will send out a ParentMail inviting 2 parents to join the working party along with staff and some year 6 pupils. This will be during library club on Mondays after school	
Quiz night	This will be going ahead Friday 13 th May 2016 at the Urban Hotel. 7-730pm. The room is available free of charge.	MJ to email urban re; snacks

	Tickets/team entry prices still TBC. Mr Ladva has offered to be quiz master and collate the questions. KB may also be able to provide some questions after her sister recently did a quiz. We will check with the urban that they will have stock of plenty of snacks. We need to arrange to get some raffle prizes. The current letter needs amending so we can send them out to businesses who may be able to help with prizes.	CT, KK to source prizes KB to amend letter
Christmas Profits	Following on from all of the performances & events over Christmas we can now confirm the amount of money raised. KS2 Disco – Profit £214.65 Reception Christmas Assembly – Profit £138.11 KS1 Nativity – Profit £301.73 KS2 Concert – Profit - £119.56 Christmas Fair – Profit £8.86 (FOBS only)	
AOB	There are plans to hold a BBQ for the year 6 pupils at the end of SATS week which is Friday 13th May. We need to see if we can have use of a BBQ and also provide some food & refreshments. FOBS members will be needed to volunteer on the day. There will be some type of performance happening in the summer which will be a good fundraiser for the school and FOBS members will be required to help out. More details and date TBC	KP to speak to SC re; BBQ RM to see if she can source sausages/burgers
Next meeting	Friday 11 th March 2016, 1400 in the old school room. Current & existing FOBS members welcome	