



Barrowby Church of England Primary School

Display Policy

1. Introduction

- 1.1 It is important to consider the many functions of display. Display is not only an opportunity to celebrate children's work and achievements, it may be used to impart information, to stimulate interest and activity. Displays are particularly valuable when designed for interactive use; positioning, labelling and safety factors will need consideration. Attractive displays of work will convey something of the ethos of our school and set standards and expectations. A further aspect of display is that relating to materials and resources; these should be arranged and labelled in a manner which makes them easy to use and return appropriately.

2. General Guidelines

- 2.1 It is important to achieve a balance of curriculum areas in work on display in the classroom, to include not only artistic work but also, for example, written work, mathematics and science. Both two and three dimensional work should be displayed.
- 2.2 Consider the children's eye-level ensuring that displays are accessible to the children.
- 2.3 Draw children's attention to aspects of displays around the school both in discussion and by careful labelling, to ensure maximum benefit. When appropriate, involve the children in selecting, mounting and arranging work for display.
- 2.4 It is important to ensure all children have at least one piece of work displayed in their classroom. Thought should be given to the quality of work displayed; this should be the best work of that child.
- 2.5 A range of posters, books, photographs, artefacts, pictures and reproductions of artists' work are available in the school.

3. Mounting Work

- 3.1 Pre-cut mounts, in a wide range of colours are available in the IT Office. Please attach using pritt-stick, blu-tac or staples where possible and return any unused or re-usable mounts to the appropriate drawer. All work must be at least double mounted. Window mounting, which creates a picture frame effect, needs a high degree of skill. More space should be left beneath the work than at the tops and side. Mounts should provide tonal or colour contrast.

4. Fixing Work

- 4.1 Try to avoid placing work where it will be regularly brushed against. Staples should be used to fix work. Blu-tac and sellotape *must not* be used on painted surfaces.

5. Arranging Work

- 5.1 Careful arranging and spacing of work is fundamental. It is generally helpful to establish a vertical and horizontal framework for display, bearing in mind the children's eye level. Spacing between work needs care, it may be useful to arrange the work on a horizontal

surface first, or to fix it temporarily in place until a satisfactory arrangement has been achieved. Care should be taken not to overcrowd the display and to avoid crooked horizontals and verticals, unless they are a feature of the display! A common theme, for example shape, texture or colour will enhance the display. Large pieces of work, which are dark will appear heavy and should generally be positioned in the bottom two thirds of a display.

- 5.2 All display boards have been backed with hessian as the background colour providing a neutral and calming environment. However, drapes may be used to soften a display; these are available in the sewing cupboard. Borders enhance a display, these are stored in the IT office.
- 5.3 Class teachers are responsible for planning a display and choosing the work to be displayed. It is sometimes helpful to complete a display plan. Teaching Assistants are responsible for putting up displays; this can include mounting work, preparing lettering and arranging the display. Teaching Assistants should also be included in the planning process to draw on their ideas and experience.

6. Lettering

- 6.1 Consideration should be given to the size and positioning of lettering. Labels and lettering should be easily read by children and of an even height and orientation. They should be typed on a computer or cut out using one of the sets of plastic or wooden letters available in school, or hand written in black pen. Picture titles and children's names should be written neatly, or typed, at the bottom of the work. Names should generally be in the bottom right-hand corner with year group labelled in mixed age classes.

7. Three Dimensional Display

- 7.1 A variety of surfaces are available for display (the tops of radiators must not, however, be used, for safety reasons). Boxes of various heights, covered with drapes can provide a variety of levels to add interest.
- 7.2 There are a range of materials in school which can be used for display purposes, these include dried flowers, plants, fir cones, pieces of wood and bark, rocks, shells, bones, building materials and religious artefacts. Children can be encouraged to bring items of interest, particularly any of relevance to topic work in school (suitable arrangements must be made to ensure their safe keeping). We have a range of magnifying glasses, which may further stimulate children's interest, these are in the Old School Room.

8. Display Policy Review

This policy is reviewed by the Head teacher, staff and Governors in accordance with Barrowby School's Policy and Review Cycle for approval by the Full Governing Body, every 3 years.

Last reviewed: November 2023

Next Review: November 2026