



Barrowby Church of England Primary School

Local Learning Area Policy

1. General

1.1 Visits/activities within the 'Local Learning Area' that are part of the normal curriculum and take place during the normal school day follow the Operating Procedure below.

1.2 These visits/activities:

- must be recorded on EVOLVE via the 'Local Area Visit' module.
- do not require parental consent. (State if there are any situations where you would like parents to be informed in advance, eg. via EVOLVE or a slip sent home).
- do not normally need additional risk assessments / notes (other than following the Operating Procedure below).

2. Boundaries

2.1 The boundaries of the Local Learning Area are shown on the attached map (Appendix 1). This area includes, but is not limited to, the following frequently used venues: e.g.

- All Saints Church
- Barrowby Village
- Grantham Meres Leisure Centre

'No-go' areas within the Boundaries e.g.

- A1
- A52

3. Operating Procedure for Local Learning Area

3.1 The following are potentially significant issues/hazards within our Local Learning Area:

- Road traffic.
- Other people
- members of the public
- animals.
- Losing a pupil.
- Uneven surfaces and slips, trips, and falls.
- Weather conditions.
- Activity specific issues when doing fieldwork (nettles, brambles, rubbish, etc).

3.2 These are managed by a combination of the following:

- The Headteacher or Assistant Headteacher must give verbal approval before a group leaves. Not strictly necessary if you have clearly identified competent staff, and are confident in your operating procedure, and the fact that staff will follow it.
- Only staff judged competent to supervise groups in this environment are approved. A current list of approved staff is maintained by the EVC.
- The concept and Operating Procedure of the 'Local Learning Area' is explained to all new parents when their child joins the school, and is included in the 'Starting at Barrowby School' booklet.

- There will normally be a minimum of two adults.
- Staff are familiar with the area, including any 'no-go' areas, and have practiced appropriate group management techniques.
- Pupils have been trained and have practiced standard techniques for road crossings in a group.
- Where appropriate, pupils are fully briefed on what to do if they become separated from the group. This needs a decision and will depend on the area you are in – return to school, wait where they are, go to x and ask for help, etc)
- Pupils' clothing and footwear is checked for appropriateness prior to leaving school.
- Staff are aware of any relevant pupil medical information and ensure that any required medication is available.
- Staff will record the activity on EVOLVE (Local Area Visit module).
- A mobile is taken with each group and the office have a note of the number.
- Appropriate personal protective equipment is taken when needed

4. Local Learning Area Policy Review

This policy is reviewed by the Head teacher, staff and Governors in accordance with Barrowby School's Policy and Review Cycle for approval by the Full Governing Body, every 3 years.

Last reviewed: October 2024

Next review: October 2027

Appendix 1

The area within the red section is our approved 'local learning area'

