



Barrowby Church of England Primary School

October 2025

Dear Parents/Carers,

We are writing to remind all parents of the importance of regularly checking school communications sent via email and through the Arbor App.

These platforms are our primary means of keeping you informed about key updates. **We no longer use Parentmail PMX.**

We will use the in-app message facility within Arbor to alert parents to new communications and will link letters and other communications to these messages for your convenience. We encourage all our parents to become familiar with checking their messages within the app to ensure nothing important is missed. We also use Arbor to notify parents of new clubs, trips/visits and provide forms for parental completion.

In recent weeks, we've noticed a number of delayed responses to invitations for extra-curricular clubs, educational visits, and requests requiring the completion of forms. Timely replies are essential to help us plan effectively, ensure appropriate staffing, and provide enriching opportunities for all pupils.

A delay in your response could result in the club being filled and/or your child missing out an exciting opportunity or the school not having up to date pertinent and relevant information about your child. We don't want anyone to miss out on any of the experiences available to them, at our school.

We understand that life can be busy, but we would greatly appreciate your support in making communication a priority.

Please take a moment to review messages, when sent and respond promptly where action is required.

Thank you for your continued support and know that by working together we can make a real difference.

Yours sincerely

Mr L Batey
Head teacher

