



## Barrowby Church of England Primary School

October 2025

Dear Parent/Carer

### SEND Review Meetings

I would like to invite you to attend one of our SEND Review meetings on **Thursday 23rd October 2025**.

The appointments will run from 3.45pm - 4.30pm, these will be available on first come first served basis.

This year all appointments will be held face to face. It is important that parents ensure they attend these meetings, at their reserved times so you and the teacher can review your child's SEND Support Plan.

At the meeting parents will receive a copy of their child's Support Plan and the proposed plan.

Appointments can be made on Arbor from today, **Wednesday 8th October 2025 at 4.00pm** and booking will close on **Monday 20th October 2025 at 10.00am**.

To book your appointment -

- Open your Arbor App & Sign In
- From the Main Menu - Select SEND Review Meeting 2025 under the heading 'Guardian Consultations'
- Then from the heading 'Meetings' - **Select your child's teacher**
- Select your preferred time slot
- Press book time slot and select confirm

You will then receive an email confirming your appointment. You will also be able to view the appointment in your child's calendar as well.

It is important that we continue to support all our children and especially those with identified SEND needs.

By attending these meetings, our parents have the opportunity to discuss their child/ren(s) progress against their last SEND plan, review the new proposed targets as well as discuss how they are managing now they are back at school. A truly valuable opportunity.

Please contact the school office on 01476 566121 if you have any difficulties making your appointments.

Yours sincerely,

Mr L Batey  
Head teacher

