



# Barrowby Church of England Primary School

## Health and Safety Policy

The Governors and Headteacher are fully aware of their responsibilities under the Health and Safety at Work Act 1974 and other Health and Safety legislation relevant to the School's operation. In order to meet these responsibilities, they regard Health and Safety of paramount importance and give it the highest priority.




The objective of the Health and Safety Policy is to minimise risks to Health and Safety of the Pupils and staff, and others affected by the School's activities, by identifying and then controlling hazards as far as is reasonably practicable.

The Headteacher, assisted by the Health and Safety Officer, will provide a positive lead in organising Health and Safety activities, using the best available knowledge and methods and whatever resources are necessary to achieve the required standards.

Accident prevention is essential for the smooth and efficient running of the School requiring full co-operation between all concerned.

Staff are under a legal obligation to co-operate fully in Health and Safety matters by ensuring that all areas are safe for themselves and others. They are also required to act in a such a way so as not to be a danger to themselves or others who may be affected by their acts or omissions, use protective equipment provided, follow the Health and Safety Rules, Regulations and Requirements and report any hazardous conditions to their Head of Department, or Headteacher.

Signed:

Chair of Governors	 Steven Clark	Date:	September 2025
Head Teacher	 Len Batey	Date:	September 2025
H&S Governor	 Gabrielle Assenza	Date:	September 2025

## **Health and Safety Procedures**

### **1. Introduction**

- 1.1 This school policy for Health and Safety reflects the consensus of opinion of the whole teaching staff and has the agreement of the Governing Body. The implementation of the policy is the responsibility of all staff.
- 1.2 This statement covers the activities of Barrowby School. It is to be read in conjunction with the general statement of safety policy issued by the Lincolnshire County Council and the Education Department's Health and Safety Policy.
- 1.3. Barrowby School recognises the importance of Safety, Health and Welfare, in the successful operation of all its activities. It believes in the active participation of every person within the organization, in order to achieve it, and relies on initiative, teamwork and the co-operation of all staff.
- 1.4 The Governors and Headteacher are required by the Health and Safety at Work etc. Act 1974 to afford facilities for consulting with Trade Unions safety representatives and to establish safety committee where requested.

### **2. Responsibilities**

- 2.1 The Health and Safety at Work etc. Act 1974 makes it the legal duty of the Employer and its employees to take reasonable care for the health, safety and welfare of themselves, other employees and all other persons who may be affected by their acts or omissions.
- 2.2 Overall and final responsibility for health and safety is that of the Governing Body. Day to day responsibility for health and safety is delegated to the Head Teacher. Jointly they are responsible for the general application of the arrangements and for ensuring the communications of all relevant information to all staff.
- 2.3 All staff are required to familiarize themselves with this supplementary statement and any other relevant safety information.
- 2.4 All staff are responsible for reporting to the Headteacher any hazardous safety defects that they cannot safely eliminate themselves within the boundaries of their competencies. In the case of an emergency repair, the Headteacher will report this to the head of service.
- 2.5 A safety professional is available for advice and guidance on hazards and legislation affecting the activities of education establishments. Safety inspections of Education establishments will also be carried out as directed by the Director of Education.
- 2.6 The Governor with responsibility for Health and Safety assumes the role, if suitably qualified to do so, of competent person and where that Governor recommends specific actions thereby assumes the liability under the legislation that governs that advice. Where there is no suitable qualification held by that Governor then the liability falls back to the Chair of the Governing Body to either accept the liability or employ a suitably

- qualified person for the undertaking of risk assessments and policy revisions, etc.
- 2.7 With regards to the Fire Safety Risk Assessor; If the Governor with responsibility for Fire Safety conducts the Fire Risk Assessment then it is incumbent upon that Governor to accept the liability of 'Competent person' under the Fire Safety legislation.

### **3. Responsibilities of The Governing Body**

- 3.1 The Governing Body are specifically responsible for ensuring that:
- a health and safety policy is prepared, implemented and reviewed to ensure it remains valid; health and safety standards are monitored;
  - annually assess the effectiveness of this policy and ensure that any necessary revisions are made;
  - establish an effective health and safety management structure within the school and monitor and evaluate the Headteacher's performance on health and safety matters;
  - identify and evaluate risk control measures in order to select the most appropriate means of minimising risk to staff, pupils and others;
  - create and monitor the management structure;
  - to take due account of the LA's Health, Safety and Welfare policy within budget and other policy considerations;
  - to ensure that health and safety responsibilities delegated under the Local Management of Schools Scheme are met;
  - to develop, in partnership with the headteacher, a local complementary policy in respect of schools' specific health and safety arrangements;
  - actions are prioritised where resources are required;
  - health and safety is an agenda item at Governors' meetings;
  - a Governor is given specific responsibility for health and safety;
  - the Governor with specific health and safety responsibilities and the Headteacher receive health and safety management training;
  - assistance is obtained from specialists when in any doubt about the health and safety standards to apply;
  - the Director of Children's Services is informed of any situation of concern where appropriate health and safety standards cannot be implemented.
- 3.2 So far as is reasonably practicable the Governing Body, through the Headteacher, will make arrangements for all staff, including temporary and voluntary staff and helpers and those on fixed-term contracts, to receive comprehensive information on:
- (i) this policy;
  - (ii) all other relevant health and safety matters;
  - (iii) the instruction and training that will be given to all employees so that they may carry out their duties in a safe manner without placing themselves or others at risk

### **4. Responsibilities Of The Headteacher**

- 4.1 The Headteacher shall, using all available assistance, including seeking external advice if required, identify the main hazard and welfare problems that could arise from systems of work, premises, grounds, equipment and substances.
- 4.2 The Headteacher shall satisfy her/himself that adequate arrangements are in place to:-
- (a) eliminate or control the hazards identified and that all equipment, apparatus and materials are safe to use and where appropriate, these are marked with warning signs.

(b) that all equipment, apparatus and materials are used in accordance with the manufacturers' instructions.

(c) where substances hazardous to health are involved the Headteacher will ensure that the CLEAPSS documentation is available and that the safe systems of work outlined in CLEAPSS are implemented. In cases where the substances hazardous to health are not covered by the CLEAPSS documentation, the Headteacher shall ensure that an assessment of the risk to health is carried out and that the actions are undertaken.

- 4.3 The Headteacher shall ensure that all departments are adequately equipped with items of protective clothing and equipment that has been identified as being required through a suitable and sufficient risk assessment. The Headteacher must also enforce the use of protective clothing and safety equipment and ensure appropriate control and monitoring measures are in place.

## **5. Arrangements**

### **Machinery and Electrical equipment-**

- 5.1 Staff must ensure that all safety guarding and eye protection is present, serviceable and utilised when any machine is in use.
- 5.2 Staff shall not attempt repairs or make modifications to equipment other than those normally associated with daily operations such as paper jams and toner changes. Any defects or malfunctions must be reported to the Headteacher immediately.
- 5.3 Electrical equipment and systems are subject to the Electricity At Work Regulations 1989. The Chief Property Officer is responsible for arranging the routine testing of sockets to ensure proper earth continuity and correct phase/neutral connections. This testing will be carried out every five years.
- 5.4 The Headteacher is responsible for carrying out an up to date inventory of all portable electrical equipment This electrical equipment must be visually inspected on a termly basis (see Education Health and Safety Manual for termly visual electrical testing procedure.) All items of portable electrical equipment must be tested by a competent person on an annual basis in accordance with the Electricity at Work Regulations (see Education Health and Safety Manual for annual electrical testing procedure.)
- 5.5 All pieces of portable electrical equipment in the school should be fitted with safety type plugs to BS1363.
- 5.6 Staff are not permitted to use equipment which has not been PAT tested.
- 5.7 Legislation states that Electrical installations should not be left without any attention for the periods of years that are normally allowed between formal inspections. There must be arrangements made for initiating reports of wear and tear from users of the premises. This should be supplemented by routine checks. The frequency of these checks will depend entirely upon the nature of the premises'

## **6. Fire**

- 6.1 A fire drill is held once every term. To ensure familiarity with procedures, drills may be held at different times within the school day.
- 6.2 The fire alarm is an electric bell system.
- 6.3 On hearing the fire alarm (continuous ringing) all pupils will stand and form a line to leave the working area.
- 6.4 The adult in charge will instruct the pupils to leave by the nearest safe exit, follow behind and close all windows and doors behind them, switching off any electrical equipment where practicable and safe to do so.
- 6.5 The main evacuation point is on the main playground. Pupils will be familiar with this, through Fire Drills.
- 6.6 Pupils will be directed to go to the evacuation point in an orderly manner. Silence will be maintained. This is clearly indicated by the appropriate sign.
- 6.7 Staff from the classroom near to the large wooden gate at the side of the school will unlock this gate as they evacuate their children. The key is situated on a hook next to the fire exit door. This allows for the classes who evacuate to the front of the school to reach the fire assembly point. It also allows for a full evacuation of the site if this is required to Barrowby Memorial Hall.
- 6.8 All emergency exits are clearly signed.
- 6.9 Members of staff are responsible for checking toilet/cloakroom/common areas on the way out from the building to ensure that no children are left behind. This will be the responsibility of the teachers whose classrooms are nearest to the appropriate areas. At lunchtimes, it will be the responsibility of Midday Supervisory staff to check their areas.
- 6.10 Class registers will be taken to the evacuation point by the Admin team. The person in charge of each class will take the register and return it to the appropriate Administrator who will report to the Headteacher.
- 6.11 The admin team will take the signing in records to the assembly point. All visitors will be advised of evacuation procedures on arrival.
- 6.12 The on duty senior leader will take overall responsibility for the emergency procedure and will investigate the cause of the alarm to establish if a fire is present.
- 6.13 If required, the Headteacher or nominated person in his/her absence in accordance with school management structure will phone the Fire Service immediately. If safe to do so, a member of staff will be sent to the main school entrance to direct the Fire Service to the appropriate part of the site and explain whether all persons are accounted for.
- 6.14 The Headteacher is responsible for ensuring that all fire extinguishers are situated where required and designated. Staff must report any missing equipment directly and immediately to the Headteacher.

## **7. First Aid Arrangements/Medical Matters**

- 7.1 It is the policy of the school to train sufficient staff (see appendix 1) in emergency first aid and paediatric first aid so that there is always cover for the most likely times that injuries occur and for absences/school trips etc. This training is repeated every 3 years to maintain competence. First aid boxes stocked with the recommended contents are located at appropriate points (see appendix 2) and a person has been made responsible for checking the contents on a monthly basis and replacing any items used. All staff should familiarise themselves with the location of these so that, in the event of an injury or acute illness, these can be located quickly. Staff should administer first aid treatment in accordance with their training and always err on the side of caution by referring pupils for further medical attention as set out below or when in doubt.( see appendix 3)
- 7.2 Head injuries can easily be underrated. Any significant knock to the head which shows signs of swelling, grazing, crushing, or which changes the behaviour of the pupil, should be referred immediately for further medical attention. Slight knocks to pupils who have had previous head injuries could be serious and these also should be referred immediately for further medical attention. Parents/carers are to be contacted immediately where further medical attention is necessary and informed via the standard letter (see appendix 4) of any nonsignificant head bumps which show no marks or only slight reddening. A head injury that is more serious and an obvious mark/lump with no other symptoms, parents will be sent a concussion note (see appendix 5) and it will be recorded on 'The Record of Accident in School' form and filed in the Accident Folder. (see appendix 6)
- 7.3 Broken bones may sometimes not be obvious in children. Any injury which results in continued pain or changed mobility should be referred immediately for further medical attention.
- 7.4 Aids and hepatitis B viruses are a risk to staff involved in the provision of first aid. The universal precautions for cleaning up body fluid spillages detailed in the Department of Health poster 'Guidance on infection control in schools and nurseries' (displayed in medical room) should be followed to prevent the spread of infection.
- 7.5 Significant injuries will be recorded by the person administering first aid on 'The Record of Accident in School' form (see appendix 6) and filed in the Accident Folder. Parents/carers will be informed by telephone, or via a note at the end of the day, depending on the nature/severity of the injury. Where there is any doubt, parents/carers will be contacted as soon as possible In general:
- Staff to wear disposable gloves while dealing with bodily fluids/incidents carrying a risk of infection.
  - Used/soiled dressings, wipes, nappies etc to be double wrapped
  - Area to be cleaned after use with antibacterial spray/wipes

- Hot water and liquid soap available to wash hands as soon as the task is completed
  - Hot air dryer or paper towels available for drying hands
- 7.6 All significant injuries will be recorded on report form AIR, a copy being kept on file and a copy sent to the Health and Safety Team.
- 7.7 The Headteacher is responsible telephoning the Incident Contact Centre (ICC) 0845 300 9923) in the event of 'Fatal', 'Major' or 'Over 3 Day Absence' injuries, 'Reportable Diseases' and 'Dangerous Occurrences' as required by the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995 (RIDDOR).
- 'Major' injuries to pupils and visitors are those which require them being taken directly to hospital. This only applies to injuries which arise in connection with work, either through a premises fault or through work organisation, such as lack of care. Injuries arising out of curriculum sporting activities, requiring hospital treatment, are reportable. Injuries which arise from play activities or health conditions are not reportable, unless these happen in connection with work, or as a result of work activities.
- 'Major' injuries to staff are basically any break of the large bones or any injury which requires hospitalisation for more than 24 hours.
- 'Over 3 day' absence are injuries to staff do not count the day of the injury but every day after when they were unable to carry out their normal duties is counted, irrespective of weekends, holidays etc.
- 'Reportable Diseases' are those notified by a doctor's certificate. These diseases are numerous but rare and include injuries from repetitive movements, infections such as Leptospirosis, Tetanus Hepatitis and Legionellosis conditions from exposure to substances such as occupational dermatitis. The Health and Safety Team (01522 836713) shall be contacted for further details if there is any suspicion of a reportable disease.
- Injuries to self employed persons working on school premises must be reported in the same way as for school staff.
- 7.8 Some incidents which do not result in injury must also be reported to the ICC. These are known as 'Dangerous Occurrences' and are only those which are specified by the Regulations. These include fires or electrical short circuits which disrupt activities for more than 24hours. The Health and Safety Team (01522 836713) shall be contacted if in doubt about reporting procedures.
- 7.9 First aid materials must be taken on all school off site activities.
- 7.10 All staff will be trained in recognising Anaphylactic shock, and administering adrenalin (Epipen/Anapen) . Refresher training will be undertaken approximately annually. Medication will be kept centrally, in the Medical Room, and securely in the child's classroom, and will accompany them on all off site activities.

- 7.11 All staff will be made aware of pupils/staff with potential allergic reactions.
- 7.12 Regular medication may be provided to pupils subject to the appropriate forms (green) being completed, and the appropriate training being provided to staff.
- 7.13 In some instances, with written consent form a parent/carer, children may be permitted to self medicate under staff supervision.
- 7.14 All medication not likely to be required urgently will be stored securely. Where there is the possibility of urgent need (e.g. asthma inhalers, epipens), these will be stored out of reach of children in the Medical Room.
- 7.15 Children who become unwell during the school day will be monitored in the Medical Room for a short period, where appropriate. When necessary, parents/carers will be contacted to take them home.
- 7.16 Intimate care will be provided to children by school staff on an occasional basis. Staff will ensure appropriate levels of supervision e.g. intimate care will not be carried out behind closed doors, whilst ensuring the privacy and dignity of the child. Where regular intimate care is necessary, parents/carers will be asked to sign a consent form, outlining the nature of that care, and the personnel who will generally carry it out. For further guidance, see Appendix A.
- 7.17 Covid 19 Pandemic- this has been separately risk assessed. See Risk Assessments

## **8. Security**

- 8.1 The security of the school site during the school day is designed to ensure that:
- Children cannot leave the premises except under adult supervision
  - All visitors to the school are appropriately recorded and monitored
  - Anyone who arouses suspicion is excluded from the school building
  - All members of the school community are protected from verbal or physical aggression.
- 8.2 At 8.55am all perimeter gates/doors will be secured. Latecomers, visitors etc must report to the main entrance, where a secure door entry system is in operation. Late arriving children are recorded at the school office.
- 8.3 All visitors are required to sign in on arrival, and out on departure, and to wear a visitor's badge, which must be surrendered when they leave.
- 8.4 The reception desk is connected to the other offices via an intercom, and is within calling distance of other staff, so that help can be summoned swiftly in the event of a visitor becoming abusive/aggressive.
- 8.5 Visitors are escorted on the school premises, unless given express permission to move around unsupervised.
- 8.6 Out of school hours, security measures are designed to protect any members of staff in school, and school property.

- 8.7 Lone working is strongly discouraged. If a member of staff is in school alone they must ensure that their whereabouts, and the duration of their visit is known to a third party.
- 8.8 A security alarm covers all parts of the building and is regularly maintained. The alarm is set whenever the premises are unoccupied.
- 8.9 The rear of the premises is secured when the school is unoccupied. The drive gates are locked to prevent unauthorised vehicular access.
- 8.10 The premises (internal and external) are inspected daily by the caretaker to identify any intrusions/vandalism etc.
- 8.11 Keyholders are limited to: The Headteacher, Deputy Headteacher, Senior Administrator, and Caretaker.
- 8.12 Where it is necessary to provide keys to third parties (e.g. decorators working during the holidays) Local Authority approved contractors are used and all keys are signed in/out.

## **9. Contractors**

- 9.1 No contractors will be allowed to commence work until full site specific risk assessments and method statements have been submitted to the relevant body and approved.
- 9.2 The Headteacher will ensure that all contractors report to the school office on arrival and departure from the school. This is necessary to ensure that the Headteacher can make any necessary arrangements (see Education Health and safety Manual for further guidance on procedures for dealing with contractors.)
- 9.3 When contractors are engaged in work at the school the Health and Safety representative, or a senior member of staff will ensure that the contractor is aware of the school rules, of any particular hazards which may be present and of any temporary rules which apply during the contractor's presence on the premises. Any contractors failing to comply with Health and Safety requirements will be asked to leave the premises.
- 9.4 Wherever possible, work will be carried out when the school is closed. Where this is not possible, the appropriate risk assessments will be carried out, and preliminary meetings held to ensure all necessary steps are taken to maintain health and safety when work is carried out.
- 9.5 The Headteacher will ensure that all temporary rules, such as exclusion from the premises or part thereof, are made known to all staff, pupils and visitors to the premises.
- 9.6 All contractors will be made aware of the Asbestos Register.

## **10. School Grounds**

- 10.1 Risk assessments have been carried out regarding adventurous activities in the school ground.
- 10.2 The pond area is fenced, and the gate is secured by a bolt on the inside. This is to

prevent unsupervised access, and to ensure rapid access in an emergency.

- 10.3 The Adventure Playground is monitored daily by the Caretaker, and any minor defects rectified. A full inspection is carried out by a member of Client Services annually.
- 10.4 Gardening tools are used under appropriate supervision.
- 10.5 In icy weather, safe routes in and out of school will be maintained by the Caretaker, as appropriate.

## **11. General Arrangements**

- 11.1 Teachers and assistants on duty are responsible for supervising the playground during morning and afternoon breaks. Teachers will supervise their own classrooms and the toilet areas adjacent to them.
- 11.2 No pupil is allowed out of school without the permission and knowledge of the Headteacher, Deputy Headteacher, or teacher in charge in his/her absence. All children arriving/departing other than at the normal times must be accompanied by an adult, or have the written permission of a parent/carer. All arrivals and departures will be recorded.
- 11.3 Any child who does not normally go out for lunch will not be allowed out of the school without the written permission of the parent/carer. Staff are responsible for passing on the written information to the Headteacher or person in charge, allowing adequate time for checks to be made where necessary. Verbal permission by telephone will only be accepted if the pupil is in Year 5 or Year 6.
- 11.4 Proper access equipment is provided and should be used where necessary to reach items on shelves and racks above eye level. Staff are not to use chairs, boxes or similar items and must not climb up the face of cupboards or storage racks. In general heavy objects should be stored low down to reduce the risk of injury from falling and handling. Ladders may only be used by the Caretaker or other trained person. Low steps are available for other staff.
- 11.5 Specific attention should be given to wires trailing from computers and other electrical equipment, particularly in classroom situations. Any trailing leads should be channelled through either purpose designed equipment or other products sold specifically for this purpose.
- 11.6 Staff should not attempt to lift or move anything they consider to be too heavy or awkward for them. If help is not at hand the matter should be reported to the Headteacher. The Headteacher is responsible for providing manual handling equipment where necessary. Special care should be taken when asking children to manoeuvre heavy objects. The member of staff should assess the risk in asking children to perform manual handling tasks. Pianos should only be moved in accordance with the instructions on the pink cards which are attached to them.
- 11.7 V.D.U.s should be set up and operated in accordance with the comprehensive guidance given in the Visual Display Units Guidance booklet No.pcs/21/90 and within the guidelines set out in the Display Screen Equipment Regulations. Repetitive strain injury

can be caused by the repetitive movements associated with intensive data input or typing. Staff should be aware of this type of injury and report any pain, discomfort, swelling or weakness experienced during or shortly after keyboard or typing work, to the Headteacher.

- 11.8 All school visits must be accompanied by a fully qualified teacher who will be responsible for the safety of the children throughout that visit. Probationary teachers will not be allowed to assume this responsibility. It is the responsibility of the teacher in charge of school outings to inform the Headteacher at the earliest opportunity should a mishap occur.
- 11.9 Members of staff responsible for taking children swimming should familiarize themselves with the County Council guidelines on school swimming. These can be found in the Education School Administration Handbook which is available in the office.
- 11.10 We do not have many school rules. Those which exist concern social behaviour, common sense and safety e.g. no running in the corridors and cloakrooms, no cycling on the premises (unless taking part in cycling proficiency training) no kicking footballs wildly in the playground. Personal items which may endanger the safety of others e.g. pen knives are not allowed on school premises. If such items as these are found they must be taken to the school office. They will only be returned to the parent/carer of the child concerned.

## **12. Caretaking**

- 12.1 The caretaker is responsible for using all cleaning chemicals in accordance with the manufacturer's instructions. Full product information, safe working methods and COSHH assessments have been provided for all Premier Products used within the school. The caretaker must use these chemicals in accordance with the Premier Products booklet. If alternatives to Premier Products are used in the school then the Headteacher must make an adequate COSHH assessment of these products before they are used. If not the product must be disposed of.
- 12.2 The caretaker is responsible for storing cleaning materials in a safe manner and locked out of the reach of children. The caretaker's storage cupboard will be locked at all times during school hours. Cleaning materials will not be left in classrooms or toilet areas.
- 12.3 The caretaker is responsible for the maintenance of floor surfaces to ensure that there are no tripping hazards or slippery surfaces. In the event of a floor surface becoming dangerous it must be reported.
- 12.4 The caretaker is also responsible for the maintenance of fixtures and fittings i.e. replacing bulbs and broken door handles etc.
- 12.5 The caretaker is responsible for the maintenance of the battery for the fire alarm and emergency lighting system.

## **13. Local Monitoring of Performance and Review**

- 13.1 Regular monitoring of the safety policy is the responsibility of the Governors and Headteacher. The County Council's General Statement of Safety Policy requires the

Governors and Headteacher to test the arrangements to ensure that they are working properly.

- 13.2 The Headteacher and Governors (or their representative) shall carry out a safety inspection of the premises at least once a year.
- 13.3 The Headteacher should carry out a safety inspection of the premises at least once a year with the safety representative.
- 13.4 Regular monitoring of the safety within the school will be carried out through the normal managerial arrangements within the school.
- 13.5 The supplementary statement will be reviewed annually taking into account the findings of any safety inspections. The safety policy will be reviewed more regularly if the arrangements laid down in the policy are found not to be working effectively.

#### **14. Vehicles on School Premises**

- 14.1 Due to the narrow access to the school it is of the utmost importance that the entrance be kept clear at all times for emergency vehicles. Only staff and other essential vehicles may use the car park.
- 14.2 If any child is to be picked up by a taxi, the taxi may come into the car park. The driver come into school, to provide identification, and the name of the child to be collected. Under no circumstances will a child be permitted to cross the car park to a waiting taxi unattended.
- 14.3 Parents/carers will be reminded through newsletters etc of the need to accompany children to the main entrance, due to its location through the car park.
- 14.4 Parents/carers, or other visitors who do not adhere to this policy will be contacted in writing on an individual basis.

#### **15. Grievance and Disciplinary**

- 15.1 All matters concerning health and safety matters will be dealt with under the standard grievance and disciplinary procedures as laid down in the appropriate terms and conditions of service.

#### **16. Induction Training**

- 16.1 All new staff must be given a copy of the health and safety policy. Their duties under that policy must be discussed and understood. New members of staff should be made aware of any special responsibility under the health and safety policy.
- 16.2 Supply teachers must be fully aware of any local arrangements for emergency action i.e. fire evacuation, accident procedures and reporting any other safety arrangements which may affect them during their time on school premises.

**17. Health and Safety Policy Review**

This policy is reviewed by the Head teacher, staff and Governors in accordance with Barrowby School's Policy and Review Cycle for approval by the Full Governing Body, annually.

Last reviewed: September 2025

Next review: September 2026