



Barrowby Church of England Primary School

January 2026

Dear Parent/Carer

SEND Review Meetings

I would like to invite you to attend one of our SEND Review meetings on **Thursday 12th February 2026**.

The appointments will run from 3.45pm - 4.30pm, these will be available on first come first served basis.

This year all appointments will be held face to face. It is important that parents ensure they attend these meetings, at their reserved times so you and the teacher can review your child's SEND Support Plan.

At the meeting parents will receive a copy of their child's Support Plan and the proposed plan, alongside a de-escalation plan if appropriate.

Appointments can be made on Arbor from **Friday 16th January at 4.00pm** and booking will close on **Monday 2nd February 2026 at 10.00am**.

To book your appointment -

- Open your Arbor App & Sign In
- From the Main Menu - Select SEND Review Meetings - February 2026 under the heading 'Guardian Consultations'
- Then from the heading 'Meetings' - **Select your child's teacher**
- Select your preferred time slot
- Press book time slot and select confirm

You will then receive an email confirming your appointment. You will also be able to view the appointment in your child's calendar as well.

It is important that we continue to support all our children and especially those with identified SEND needs.

By attending these meetings, our parents have the opportunity to discuss their child/ren(s) progress against their last SEND plan, review the new proposed targets as well as discuss how they are managing now they are back at school. A truly valuable opportunity.

Please contact the school office on 01476 566121 if you have any difficulties making your appointments.

Yours Sincerely

Mr Batey
Headteacher

