



## Barrowby Church of England Primary School

9th February 2026

Dear Parents/Carers

### ELECTION OF PARENT GOVERNOR

I am writing to let you know that we have **one vacancy** for a Parent Governor at our school. Every Governing Body must include Parent Governors—parents or carers of registered pupils who are **elected by other parents**.

Under Section 576 of the Education Act 1996, a *parent* includes:

- Any natural parent, whether married or not
- Any person with parental responsibility
- Any person who has care of a child (i.e., the child lives with them, regardless of relationship)

You can find more information about the role and responsibilities of school governors by [CLICKING HERE](#).

Parent Governors are elected for a **four-year term** and may continue to serve even if their child leaves the school during that time.

If you wish to stand as a candidate, please complete the nomination form using the link below:

<https://forms.cloud.microsoft/e/2H36ZYtQHQ>

The form will ask you to:

1. Provide your details
2. Name a proposer and seconder (both must be parents of children at the school and may be contacted)
3. Write a short personal statement that will be shared with voters

**The deadline for submissions is Friday 27th February 2026.**

Candidates should be aware that certain **disqualification rules** apply, particularly relating to bankruptcy and criminal convictions. If you are unsure of your eligibility, please contact me, **Mr Batey (Returning Officer)**, for guidance.

All newly appointed governors are required to undergo a **criminal records check**, and any appointment will depend on satisfactory clearance.

If More Candidates Apply Than Vacancies then an election will be held. Parents will receive:

- Voting instructions
- Ballot information via Arbor

Election results will be published in the school newsletter.

If you have any questions, please don't hesitate to contact me at the school as the Returning Officer.

Yours sincerely

Mr L Batey  
Head teacher

