



Barrowby Church of England Primary School

February 2023

Dear Parents/Carers of Year 3 Children

RESIDENTIAL VISIT TO PGL, CAYTHORPE Monday 2nd October - Tuesday 3rd October 2023

We are pleased to confirm that the visit to PGL Caythorpe is still going ahead.

Thank you to everyone that has agreed to make a deposit payment of £30.00. Please could we kindly ask that this payment is made by **Friday 17th March 2023**.

This will leave a remaining balance payment of £120.23, please ensure that this is paid in full by: **Friday 14th July 2023**.

If you wish to pay using a credit or debit card, please log into your ParentmailPMX account - you will then see the option to make your payment.

If you decide to pay via cash or cheque this will be processed by the school office. Cheques should be made payable to *Barrowby CE Primary School*.

Please note that, due to the penalties imposed on us for cancellation, **payment of the deposit is a firm commitment for your child to take part in the visit and is non-refundable**. If payments are not made by the date indicated, your child's place will have to be cancelled.

If there are any difficulties regarding payment, you may be eligible for a remission of the costs, if you are in receipt of qualifying benefits. We would also be willing to extend the payment period in certain circumstances, subject to a definite payment schedule being agreed. Please contact the school office for further information – any such enquiries will be dealt with in the strictest confidence.

If your child is not well enough to take part at the time of the visit (confirmed in writing by your child's doctor), all payments apart from the first deposit can be refunded.

Yours sincerely

Mr L Batey
Head teacher

